

Payment Slip



v.2b — June 2020

Build Home Mexico 2021

Project Dates	
Group Name	

Item	Amount
CHEQUE made out to "Amor Europe"	
CAF vouchers or CAF cheques	
other payments	
TOTAL ENCLOSED	

For office use only...	
date	
donation	
Gift Aid claimed	
TOTAL	

Before you send in your donation please check that you have done the following:

Action	I've done it!
to make the payment...	
<ul style="list-style-type: none">enclosed one cheque made payable to "Amor Europe"	
<ul style="list-style-type: none">written your group name on the back of the cheque	
<ul style="list-style-type: none">updated your own financial records	
<ul style="list-style-type: none">emailed your updated spreadsheet to our finance department « dkellers@amor.org »	
to enable tax to be reclaimed under Gift Aid...	
<ul style="list-style-type: none">for each donation with Gift Aid, include the Donation Slip or the Sponsor Form	
<ul style="list-style-type: none">for each donation with Gift Aid, check name, address, and postcode of the donor are filled in	
<ul style="list-style-type: none">note: these forms must be submitted at the same time as the donation	
to get a receipt...	
<ul style="list-style-type: none">enclosed a stamped self-addressed envelope	

Send this form with your payment to:

- Amor Europe Finance, Dawn Kellers,
21 Aspen House, West Terrace,
FOLKESTONE, CT20 1TH